

**NEIGHBOURHOODS AND HOUSING DEPARTMENT
OUTER SOUTH COMMUNITY CENTRE SUB COMMITTEE
TERMS OF REFERENCE**

Overview

This group has been established to oversee and manage the portfolio of Neighbourhoods & Housing community facilities in the Outer South area.

The work of this committee will seek to improve the quality of service provided, taking into account the needs of communities, other facilities available, capital and revenue resources available and longer term sustainability considerations.

Specific responsibilities

- Review caretaking arrangements and any specific requirements for effective centre operation
- Consider possible future management arrangements for centres including the leasing of facilities to community organisations
- Provide a consultation mechanism for the review of a lettings policy for centres including charging arrangements
- Undertake a comprehensive area based review programme and oversee changes to the portfolio of centres to ensure that the portfolio of community centres is financially sustainable over the longer term and:
 - *Is suitable for the intended purpose*
 - *In good condition*
 - *Accessible by the intended customer base*
- Consider the rationalisation of Neighbourhoods & Housing community centres and look at other community facilities within the area and see how these may better serve the localities needs
- Discuss any funding that may be available to improve or enhance community facilities within the area and prioritise repairs / improvements of community facilities in the locality

Membership of the Committee

Councillor Jack Dunn – Ardsley & Robin Hood Ward

Councillor Terry Grayshon – Morley South

Councillor Stewart McArdle – Morley North

Councillor Don Wilson – Rothwell

Officer(s) representing South Area Management Team – Neighbourhoods & Housing

Keith Hewitt, South Area Buildings Manager – City Services